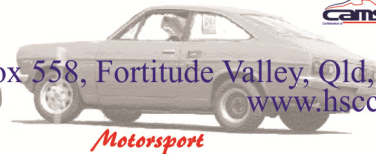


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Holden Sporting Car Club of QLD inc. COVID-19 Policy

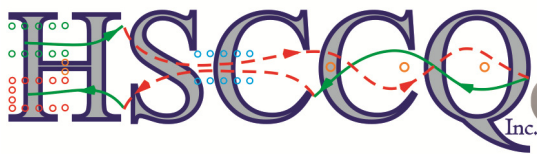
COVID-19 - RETURN TO COMPETITION

REGULATIONS & PROCEDURES

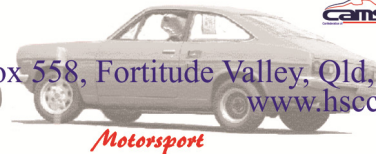
IN ACCORDANCE WITH THE

FEDERAL & STATE GOVERNMENT

& MOTORSPORT AUSTRALIA REGULATIONS



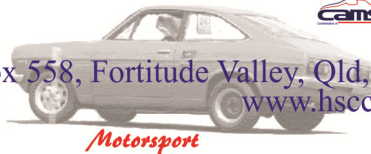
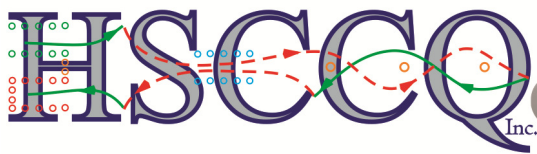
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The COVID-19 policy shall be maintained in accordance with the relevant Federal and Queensland State Government, as well as Motor Sport Australia's, COVID-19 regulations and procedures at the time of an event being conducted.

Policy Content

1. Minimum officials required to organise a competitive Khanacross (club, multi club) or a competitive Motorkhana
2. Number of Competitors and controlling numbers on site.
3. Structures on site and Spectator area compliance
4. Entry Documentation
5. Equipment List



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1. Minimum Official's required to run the event

- 1 Clerk of Course
- 1 Chief Scrutineer
- 1 Event Secretary
- 2 Timekeepers
- 1 COVID-19 Compliance Officer
- 1 Gate Checker
- 2 General Officials

Total minimum number 9

2. Number of Competitors and controlling numbers on site.

Number of entries will be accordance with the guidelines issued by the Queensland State Government and or Motorsport Australia.

The Event Committee will take into account the number of official's required when setting the number of competitors.

As part of entry, the competitors will be limited to 1 additional person to act as pit crew or assistant for the event.

The combined numbers of officials and entrants, plus pit crew / assistant, will determine any additional people allowed to enter the site during the event.

Spectators will not be allowed.

Once the "maximum site" number has been reached the site shall be locked down or at 9.30am depending on which comes first.

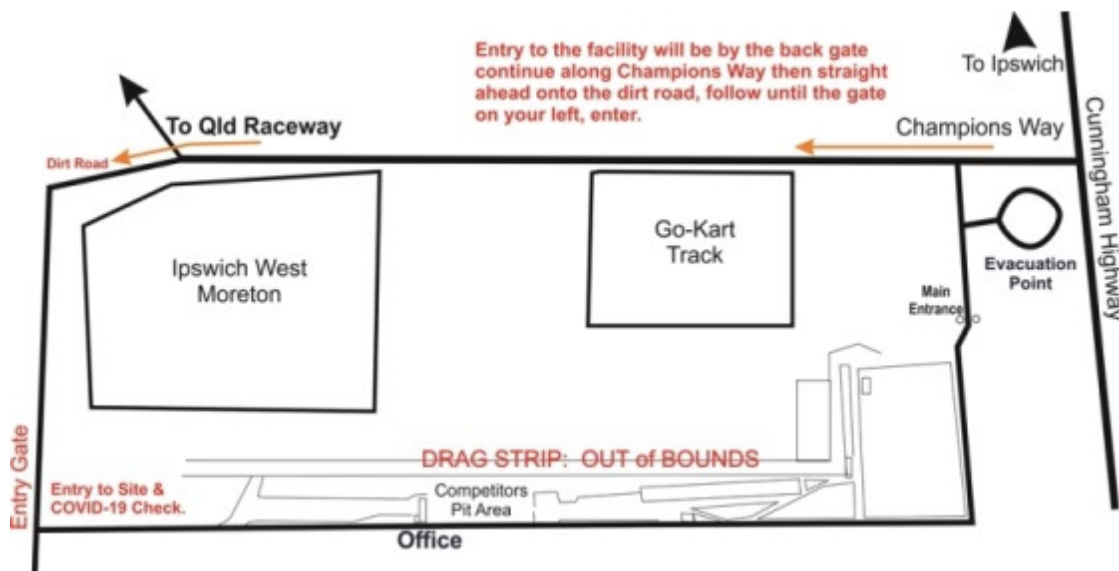
An official will be placed on the gate from the time the gates are opened until the event is locked down or 9.30am, to monitor the number of people on the site. They shall have 2 counters, the first recording each person entering the site and the second each person leaving the site. By subtracting one from the other they will have an actual number of people on site. Once this is at the permitted number, they shall block entry of any other people. Other than emergency services personal, police or official government personnel checking for compliance.

3. Structures on site and Spectator area compliance

- A. Entry Gate to site
- B. Secretary's Office - sign on
- C. Scrutiny
- D. Time keeping
- E. Toilets
- F. Pit Area

A. Entry to site

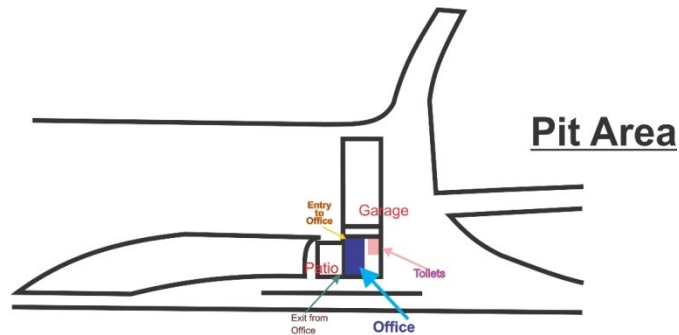
1. Site to be manned from the time the gates are opened until the event has finished.
2. Official Site Counter shall have 2 counters to maintain an accurate number of people that entered and left the site during the event.
3. Each entry is only allowed 1 other person to be with them. Only designated officials will be allowed on site. (no 'plus ones' for officials)
4. Once the permitted number has been reached, they shall shutdown.
5. A register of every person entering the venue to be maintained and sent to Motorsport Australia at conclusion of the event. Report provided with all competitors – pit crew (plus 1) and invited officials. Any additional people are to be added on bottom of list. List sent to Motorsport Australia at conclusion.



Official Site Counter stationed prior to the entry to the first gate. Checks the number of people with each entrant and continues to count those entering the site and leaving the site.

B. Secretary's Office -

1. Sign placed on entry to office - Maximum number of 3 people allowed in office at one time.
2. Doors signed as entry and exit
3. Markings on concrete pathway outside entry with a 1.5 metre distance for competitors
4. COVID-19 Policy displayed
5. Hand Wash at Entry and Exit of Office
6. Licenses are pre checked with MSA Event Entry System prior to meeting.



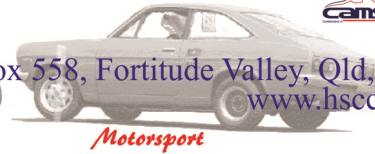
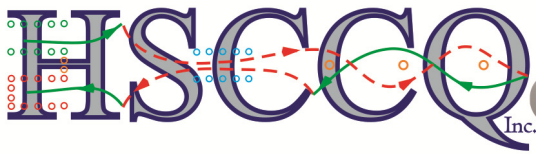
All persons must enter the office via the garage entry and exit on to the patio, only one competitor in the office at one time, 1.5m distance to be kept while waiting in garage. Hand Sanitiser at entry and exit.

C. Scrutiny

1. Scrutiny will be conducted at the vehicle in the pit area, (if required)
2. All entrants to have completed the "Self Declaration Form" and returned prior to the event starting. This will be maintained in an entry register.
3. Hand Wash on table in pit area.
4. Apparel checks done at competitors pit bay where the "Scrutineer Check Label" applied to vehicle.

D. Time keeping

1. Time keeping at test areas under a gazebo, only 2 people allowed in gazebo.
2. Signs indicating no entry to area unless timing.
3. Hand Wash located beside Gazebo.



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E. Toilets

Located in back of office building with one passageway leading to both male and female toilets

1. Sign placed on entry to passageway leading to Male & Female toilets - Maximum number of 1 person allowed in each at one time. (Exception where a parent and child need to be together)
2. Markings on concrete pathway outside entry with a 1.5 metre distance in two directions.
3. Hand Wash on trestle table in front of entrance to passageway.

F. Officials

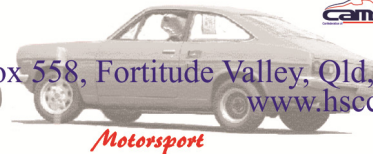
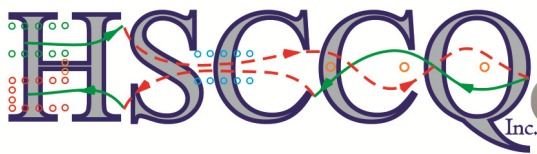
1. Where there are more than one official at a timing gazebo - they shall maintain a 1.5 metre distance.
2. Equipment to be thoroughly wiped down prior to giving out and also when returned where possible only one person to utilise the equipment – at handover of shared equipment, items to be wiped down where possible and practical
3. HSCCQ COVID-19 Policy to be sent to all officials prior to the event and they need to respond electronically of reading the policy prior to the event.

G. Spectator Areas

- A. General Viewing Area and Pit Area
Signs being displayed reminding people to keep a 1.5 metre social distance

H. Pit Area

- A Competitors to be informed to keep their vehicles at least 5m apart



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4. Inform Authorities

Once the permit has been granted by Motor Sport Australia the below authorities will be notified if required.

- Queensland State Government COVID-19 Department to be notified, (if Required)
- Ipswich Council to be notified, (if Required)

Contact is to be made and a copy of the HSCCQ COVID-19 Policy document to be supplied if required.

5. Entry Documentation

1. HSCCQ online Entry Form to be used.
2. Any manual entries must be entered to HSCCQ online
3. License Check to be done using Motorsport Australia online system prior to event
4. Competitors will be emailed Drivers Briefing, Self-Scrutiny Form, the HSCCQ COVID-19 policy and the Entrants acknowledgement form after their entry is accepted.
 - a. Competitor to return the Entrants Acknowledgement form.
 - b. Self-Scrutiny Statement of Vehicle compliance
This should be returned prior to the event or provided to the Scrutineer's before they compete. Also note on form if QLD Road Registered.

5. Further Regulations to cover additional documentation to be completed and sent back electronically prior to event.

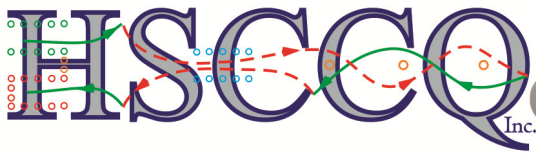
1. Register required to be kept prior to event with:
 - Entrant Name & Phone number
 - Entrants Plus 1 Name and phone number
 - Entrants return of self-scrutiny Statement (form kept aside for Chief Scrutineer)
 - Entrants Return Acknowledgement Form

3: Lists required:

- Entrance Gate - Entrants & Plus 1 name and phone & Officials Name Phone
- Chief Scrutineer All Self Scrutiny Statements
List of all competitors to check off Apparel
Scrutiny stickers
- Driver Entry – Name and Motorsport Australia license Number & Car Information

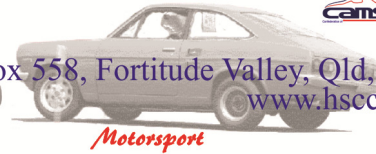
4: Media Documentation –

- A. No photographers allowed at event.



Motorkhana

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Motorsport



Khanacross

5. Equipment List

Hand sanitiser x 10

Wipes (equipment and other areas)

Gloves

Face Masks, if required

Tape to mark off Spectator Area – Office

Signage

Entry - Exit x Secretary Office, Scrutiny Area

Social or Practical Distance Sign

Sanitiser signs

Tape to put up signs

Cable ties for signs

Clicker Counter for front gate x 2 (some method of counting in and out for the day)